

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME - September 2023

Report Title	Outline/Reason for Report/Comments	Meeting Due Date	Original Due Date	Resources Required	Service	*This item may contain Exempt information
Review Progress on the Shapley Heath Actions	To review the progress against the Shapley Heath audit report, as reported to Audit Committee in March 2023	19 Sep 2023		Report prepared within existing resources	Chief Executive	
Presentation by Core Grant Recipients	Members to receive a short presentation from core grant recipients outlining the impact the core grant has had on their organisation – Fleet Phoenix	19 Sep 2023		External Partner presentation	Community Services	
UK Shared Prosperity Fund (UKSPF) resources and programme update	To consider proposals for the necessary resources to deliver the UKSPF programme, as approved in the Investment Plan, and to note the updated timetable	19 Sep 2023		Report identifies additional resources needed to deliver programme	Corporate Services	
Corporate Risk Register (Half-yearly Review)	To review the Corporate Risk Register and pass any comments to Cabinet.	19 Sep 2023		Within existing staff resources	Finance	
Fly Tipping Task and Finish Group	To elect a Chairman and agree the Terms of Reference for the Task and Finish group	19 Sep 2023		Staff time to support group		
Butterwood Homes Scrutiny Panel Report	To receive a report from the Scrutiny Panel on Butterwood Homes	17 Oct 2023	19 Sep 2023	Within existing staff resources		

Report Title	Outline/Reason for Report/Comments	Meeting Due Date	Original Due Date	Resources Required	Contact	*This item may contain Exempt information
CCTV Task and Finish Group	To report back on the findings of the Task and Finish Group.	17 Oct 2023		Participation by Safer Communities Manager		
Conservation Area Appraisal Task and Finish Group	To update the committee on the actions following the Conservation Area Appraisal Task and Finish Group	17 Oct 2023		Within existing resources		
Q2 Budget monitoring report and forecast outturn for 2023/24 – incorporating treasury activity.	Q2 Budget monitoring report and forecast outturn for 2023/24 – the latest projections of expenditure and income, including capital, for 2023/24 for review including of any action necessary. Report to include treasury activity and adherence to approved policy.	17 Oct 2023		Staff time to prepare report and monitor during the year	Finance	
Feedback from Service Panel members	To receive feedback from Members on the Service Panels.	17 Oct 2023		Set out in Service Plans	All	
Supplementary Planning Document- Cycle and Car Parking in new developments	To provide an update on the draft document following public consultation, prior to consideration by Cabinet	17 Oct 2023		In the 2023/24 Service plan Within existing resources	Place Services	
Supplementary Planning Document - Viability appraisals for new developments	To provide an update on the draft document following public consultation, prior to consideration by Cabinet.	17 Oct 2023		In the 2023/24 Service plan Within existing resources	Place Services	

Report Title	Outline/Reason for Report/Comments	Meeting Due Date	Original Due Date	Resources Required	Contact	*This item may contain Exempt information
Local Cycling and Walking Infrastructure Plan (LCWIP)	To provide an update on the draft LCWIP following public consultation prior to consideration by Cabinet.	14 Nov 2023		In the 2023/24 Service Plan, Within existing resources	Place Services	
Presentation by Core Grant Recipients	Members to receive a short presentation from core grant recipients outlining the impact the core grant has had on their organisation.- Citizens Advice Bureau	14 Nov 2023		External Provider presentation	Community Services	
Outcome of Trial of New Parking Machines	To review the trial of the new machine, and consider future options for their use	14 Nov 2023		Within existing staff resources	Community Services	
Settlement Capacity & Intensification Study	To provide an update on the Settlement Capacity & Intensification Study and seek views of the Overview & Scrutiny Committee prior to its consideration by Cabinet.	14 Nov 2023		In the 2023/24 Service Plan, Within existing resources	Place Services	
Planning Local Enforcement Plan	To provide an update on the draft Planning Local Enforcement Plan prior to its consideration by Cabinet.	14 Nov 2023		In the 2023/24 Service Plan, Within existing resources	Place Services	
Review of CCTV Provision	To review the first six months of operation of the CCTV provision from Runnymede	19 Dec 2023		Within existing staff resources	Community Services	
Authority Monitoring Report (AMR)	To consider the draft Authority Monitoring Report for 2022/23 prior to its completion and publication.	19 Dec 2023		Within existing staff resources	Place Services	

Report Title	Outline/Reason for Report/Comments	Meeting Due Date	Original Due Date	Resources Required	Contact	*This item may contain Exempt information
Feedback from Service Panel members	To receive feedback from Members on the Service Panels	16 Jan 2024		Set out in Service Plans	All	
Draft Budget 2024/25	To consider and pass comments to Cabinet, the revenue and capital budget for 2024/25 including revised Medium Term Financial Strategy and any proposed changes to council tax discretions	16 Jan 2024		Significant staff resource in Finance and Service teams Within existing staff resource	Finance	
Treasury Management Policy and Capital Strategy annual statutory review	To consider and pass comments to Cabinet on the revised Treasury Management Policy including Investment Strategy, prudential indicators and Capita Strategy, having regard to O&S comments	16 Jan 2024		Staff time and external advisors Within existing staff resource	Finance	
Q3 Budget monitoring report and forecast outturn for 2023/24 - incorporating treasury activity.	To consider the latest projections of expenditure and income, including capital, for 2023/24 for review and any action necessary. Report to include treasury activity and adherence to approved policy.	20 Feb 2024		Staff time to prepare report and monitor during the year	Finance	
Presentation by Core Grant Recipients	Members to receive a short presentation from core grant recipients outlining the impact the core grant has had on their organisation - Hart Voluntary Action	20 Feb 2024		External Partner presentation	Community Services	

Report Title	Outline/Reason for Report/Comments	Meeting Due Date	Original Due Date	Resources Required	Contact	*This item may contain Exempt information
Draft Service Plans 2024/25	To review and approve draft service plans for 2024/25 and pass comments to Cabinet	19 Mar 2024		Within existing staff resources	All	
Presentation by Core Grant Recipients	Members to receive a short presentation from core grant recipients outlining the impact the core grant has had on their organisation - Hampshire Inclusion	19 Mar 2024		External Partner presentation	Community Services	
Half-yearly Complaints Analysis	To analyse and review the number and type of complaints received by the Council for the previous period.	16 Apr 2024	19 Dec 2023	Within existing staff resources	Corporate Services	
Feedback from Councillor Representatives on External Organisations	To review the work of members on External Organisation Committees	16 Apr 2024		None		
Corporate Risk Register (Half-yearly Review)	To review the Corporate Risk Register and pass any comments to Cabinet.	16 Apr 2024		Within existing staff resources	Finance	
Feedback from Service Panels	To receive feedback from members on the Service Panels	16 Apr 2024		Set out in Service Plans	All	
Overview and Scrutiny Chairman's Report	Report of the work completed by Overview and Scrutiny 2023/24	16 Apr 2024		None	Chief Executive	

Report Title	Outline/Reason for Report/Comments	Meeting Due Date	Original Due Date	Resources Required	Contact	*This item may contain Exempt information
Fly Tipping Task and Finish Group	To report back on the findings of the Task and Finish Group.	TBC		Staff time to support group		
Civic Regeneration Update	To review the Civic Regeneration plans	TBC		Unsure at this stage		
Gypsy and Traveller Temporary Pitches Task and Finish Group	To elect a Chairman and agree the terms of reference for the Task and Finish group	TBC		Staff time to support group		
Gypsy and Traveller Temporary Pitches Task and Finish Group	To report back on the findings of the Task and Finish Group.	TBC		Staff time to support group		
On Street Parking	To invite representatives from Hampshire County Council to come to a future meeting to outline any changes to on-street parking enforcement provision in the District since the changeover	TBC		Unsure at this stage		
Hampshire Waste Partnership		TBC				